



UNIVERSITY BUDGET OFFICE

FY26 Operating Budget Calendar

Nov. 11, 2024	Opening - Fee Portal/ <u>Non-Instructional</u> Fee Request Application (due 4 pm Jan. 10, 2025) Opening - 3-year Budget Model Portal (due 4pm Jan. 10, 2025)
Nov. 14-15, 2024	Board of Trustees meeting - Fort Wayne <ul style="list-style-type: none">Housing and dining rates review
Dec. 2, 2024	All requests for new RC or Organizations must be received by the University Budget Office (UBO) at budu@iu.edu
Dec. 20, 2024	Guidance for President's budget conferences provided to UA/Campuses
Jan. 10, 2025	All requests for base transfers for reorganizations or reallocations must be received by the University Budget Office at budu@iu.edu Closing at 4pm - Fee Portal/ <u>Non-Instruction</u> Fee Request Application Closing at 4pm - 3-year Budget Model Portal Opening - INC INC Application (due 4pm Feb. 17, 2025)
Jan. 24, 2025	Opening - Credit Hour Projector (due 4 pm Feb. 17, 2025)
Feb. 3, 2025 Feb. 11, 2025	Budget resources sent to campuses: <ul style="list-style-type: none">Budget instructions (updated to Mar. 3, 2025)Salary policy (target distribution TBD)Benefit ratesEnergy and utilities actualsFire and casualty rates
Feb. 11, 2025	Opening - Fee Portal - Tuition/DE/Mandatory/Program (due 4 pm Mar. 24, 2025)
Feb. 17, 2025	Budget targets distributed to UA units Closing at 4pm - INC INC Application Closing at 4pm - Credit Hour Projector
Feb. 20-21, 2025	Board of Trustees meeting – Indianapolis
Feb. 24, 2025	Begin President's budget conferences (end Feb 28, 2025)
Mar. 3, 2025	Budget resources sent to campuses and UA units: <ul style="list-style-type: none">Budget instructions
Mar. 4, 2025	Budget construction environment and tables created ("Genesis") <ul style="list-style-type: none">After Genesis, all org and account changes go to UBO for budget construction updates



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Mar. 5, 2025	Administrative freeze of base budget (other than adjustments within responsibility centers) – campus may freeze earlier
Mar. 12, 2025	System freeze of base budget for detailed budget construction (base column of budget adjustment document is grayed out) <ul style="list-style-type: none">Any outstanding budget adjustments will be cancelled
Mar. 17, 2025	Opening - Budget construction <ul style="list-style-type: none">Budget pushed down to chart level and detailed budget construction available
Mar. 24, 2025	Closing at 4pm - Fee Portal - Tuition/DE/Mandatory/Program
April 2025	State of Indiana legislative session ends
May 15, 2025	ICHE Public Hearing on IU tuition and fee changes for AY25-26 and AY26-27
Apr. 23, 2025 Jun. 4, 2025	Closed - Regional Campus/ UA budgets pulled to IU-UNIV <ul style="list-style-type: none">Campus review of budgets
Apr. 28, 2025 Jun. 5, 2025	Closed - Detailed budget construction ends; no changes without UBO approval <ul style="list-style-type: none">BL/IN/UA Budgets pulled to IU-UNIV level – snapshot takenNo level changes without UBO approval
May 2, 2025 Jun. 5, 2025	Final budget narratives due
May 5-20, 2025 Jun. 10-25, 2025	Union/HRMS/KFS load activities <ul style="list-style-type: none">Production union load June 10thBudget and salary loads June 20thJuly 1 archiving June 25th
Jun. 12-13, 2025	Board of Trustees meeting – Bloomington <ul style="list-style-type: none">Budget presented for approvalTuition and mandatory fee rates for approval
Jun. 16, 2025 Jun. 23, 2025	Budget pushed down to Campus level